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12 July 1956

MEMORANDUM TO: Director of Administration

SUBJECT : Courier for Registry Unit

1. On 20 June 1956 an additional T/O position as a courier was added to the Registry Unit. Immediately following this, negotiations were started with the Logistics Office for supplying a courier to fill this position. During the week of 25 June a man was interviewed and was said to be available immediately. This individual was not acceptable and another was requested.

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2. On 3 July 1956 [] was interviewed, accepted, and approved by Project Security for this position. Logistics Office was advised of our acceptance and the Office of Personnel was asked to establish an early release date. As of this date, I was advised by [] Office of Personnel, that the Logistics Office will not release [] prior to 26 July 1956.

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3. At the present time [] is on annual leave and the workload in the Registry Unit is backing up beyond the capacity of the present staff. It is requested that your influence be used in an attempt to establish an early reporting date for []

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[]
Assistant Personnel Officer

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JHW:ap

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